

## MVAC Minutes for September 13, 2000

- Meeting was called to order at SFM at 9:30 am.
- Utilization code update. Rick is trying to meet with Mike Trevithick to get an acceptance of new codes.
- FY2002 Replacements
  - A new form was developed to comply with NCC recommendations for enhanced replacement decisions that will also be used by OSPB and JBC. The “suspect” list of replacements is currently by mileage and to some extent, by age. There is a feeling that vehicles are too easy to acquire without a more comprehensive analysis on the turn-in vehicle. By using a more comprehensive set of parameters, i.e., the form, replacements should be less arbitrary and better support vehicle requests.
  - A review of the sample form was handed out and discussion commenced.
- Financial Issues. Supplementals were turned in for fuel and maintenance expenses. With higher operating expenses, how can we drive less? Some suggestions included trade cost with PVR. Which services should an agency not offer? There is an underutilization issue that drives toward higher annual miles. Reduce commuting miles. Move to more fuel efficient vehicles. Use more golf-cart style vehicles.
- Refurbish and expense. Discussion on how to recover expense for fixing turn-in vehicles and then reusing the vehicle. Currently this expense is eaten by SFM. There is an issue mixing fixed or capital monies with operating or variable expense from an accounting standpoint. Should SFM charge the new agency for vehicle? Other concerns include overcharging for a vehicle from the Federal perspective. Initiate a flat charge for vehicles based on average expense?
- Accidents and safety. SFM has been busy and will try to get the accident data for discussion at a later meeting. Other issues included assessing each agency per their use. This could be unfair to small fleets who suffer a serious accident. The accident program is a risk pool shared by all. Agencies also expressed an interest in the safety program and motor vehicle driver license checks.
- SFM handed out a sheet with FAQ's. SFM will get this on web-site.
- Next meeting scheduled Oct 11, 2000.